Job Description

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| Job title: | Research Nurse |
| Department: | Research |
| Location: | Pennine MSK Partnership, Oldham Integrated Care Centre, Oldham OL1 1NL |
| Reporting to:  (job title only) | Service Improvement Lead |
| Direct reports:  (job title only) | N/A |
| Job purpose: | The post holder will provide specialist skills and knowledge to support the running of a wide spectrum of clinical research clinical research studies across the service ranging from single centre research studies to large multi-centre clinical trials. The post holder will be involved in ensuring that the research undertaken safeguards the well-being of the patients and is conducted within research governance legislation and local policies for research. The role includes recruitment to studies; co-ordination of care of patients participating in research; collection of research data in accordance with principles of good conduct; and maintenance of databases. The post holder will also be expected to use their skills and knowledge to support local, regional, and national audit activity. |
| Role and Responsibilities: | KNOWLEDGE, SKILLS AND EXPERIENCE  The post holder will:   * Be a registered general nurse educated to 1st degree level with relevant experience in undertaking research * Be aware of and comply with ICH Good Clinical Practice guidelines as well as research and governance requirements for the safe conduct of research * Employ advanced communication skills to communicate complex, sensitive and challenging information to patients and their families in ways that convey empathy and facilitate shared clinical decision making. * Ability to support service development through audit, reporting and implementing strategies.  PROFESSIONAL ROLE  * Undertake feasibility assessments involving searches of electronic healthcare record systems and liaison with clinical teams to explore capacity and capability * Support recruitment and engagement in mandatory national audits and clinical research * To provide support to Principal Investigators and clinical team as required in the delivery of research protocols * Maintain databases as required e.g. for organizing and tracking patients on a study and reporting recruitment activity. * Coordinate and monitor the care of patients on clinical research as follows:   + Participates in identifying potential patients for study inclusion   + Evaluates eligibility of potential patients.   + Ensures all pre-study tests are undertaken and results obtained.   + Acts as patient advocate and assists in obtaining informed consent in the first instance and as the trial progresses.   + Registers/randomises patients onto study protocols.   + Provides general written and verbal information to patients and families regarding research participation.   + Participates in decisions concerning the treatment of patients on trials in accordance with the protocol.   + Consenting of participants to research trials   + Systematically documents healthcare records.   + Collects and prepares biological samples as per protocol.   + Schedules follow-up appointments, consistent with protocol guidelines. * Liaise with external clinical research monitors and research and development departments as necessary to ensure adherence to research governance. * Work collaboratively with multi-disciplinary teams to implement best practice in research  CLINICAL  * Initiate patient care planning and pathways in communication with the multi-disciplinary team to meet the specific needs of the study patient * Provide specialist nursing care for patients participating in research * To ensure participant care is delivered according to locall provider policies and procedures * Evaluates toxicity and response to study interventions. * To contribute to clinical and research governance processes including adverse event/ incident reporting, complying with any investigations and management of these required * To ensure familiarity with risk issues pertaining to confidentiality of participant and research related documentation (Data Protection Act, 2018; General Data Protection Regulation 2018; Caldicott, 1999) * Make appropriate referrals to other health care professions and outside agencies when required. * Provide a high standard of care for patients with acute flares in disease activity and if necessitated arrange emergency treatment. * Order and interpret investigations as and when appropriate. * Contribute to the provision of telephone advice line service for patients participating in research.  EDUCATION  * Participate in mandatory training and be responsible for maintaining a personal professional profile and pursuing own professional development. * Disseminate study and audit information to the appropriate health professionals, patients and their carers, thus optimizing patient choice and recruitment. * Act as an expert resource for local staff in relation to studies and offer advice and expertise to others as required * Provide individual education for patients participating in research and audit * Disseminate research and audit results to patients and healthcare professionals. * Contribute to training and education for other healthcare professionals to enhance knowledge and skills in the research process as appropriate. * Attend local, regional and national meetings as required.  PRACTICE AND RESEARCH AND SERVICE DEVELOPMENT  * Work with the leadership and clinical teams to deliver the organisation’s business plan and priorities in relation to service development. Including contributing to audit and reporting * Participate in the assessment and evaluation of musculoskeletal services within Pennine MSK Partnership. * Take an active role in service development and service improvement. * Take a lead role in audit programmes and participate in research, including implementing change as part of the audit cycle. * Contribute to producing and updating as appropriate policies and resources for patient care to ensure the implementation of research. * Where opportunity arises, actively contribute to the reporting and publicizing of research findings locally and at regional, national and international conferences.  TEAM WORKING  * Promote multidisciplinary working and ensure good working relationships with all disciplines and grades of staff. * Ensure personal performance and development reviewed at least annually by the utilisation of performance development plan. * Contribute to the cohesive working of the team reflects evidence-based practice.  MANAGEMENT  * Effectively use financial resources within area of responsibility. * Ensure there is effective communication and information within sphere of responsibility, across Pennine MSK Partnership and with other agencies.   **Equality Diversity & Inclusion (EDI)**   * We are proud to be an equal opportunities employer and are fully committed to EDI best practice in all we do. We believe it is the responsibility of everyone to ensure their actions support this with all internal and external stakeholders. * Be aware of the impact of your behaviour on others * Ensure that others are treated with fairness, dignity and respect * Maintain and develop your knowledge about what EDI is and why it is important * Be prepared to challenge bias, discrimination and prejudice if possible to do so and raise with your manager and EDI team * Encourage and support others to feel confident in speaking up if they have been subjected to or witnessed bias, discrimination or prejudice * Be prepared to speak up for others if you witness bias, discrimination or prejudice |

## Person specification

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|  | **Essential** | **Desirable** |
| **Qualifications** | * First level registered nurse * Relevant degree * Evidence of continuing professional development | * Recent training in Good Clinical Practice |
| **Experience** | * At least 2 years post registration * Experience of working autonomously and as part of a multi-disciplinary team * Experience of working in clinical research |  |
| **Skills/knowledge** | * Good written and oral communication skills * Demonstrable IT skills using Office, Excel and research databases * Able to assess, manage and support the physical and psychological needs of the patient and carer safely. * Manage own time effectively * Problem solving ability * Good organisational skills * Ability to undertake audit and research effectively and apply to practice |  |
| **Personal competencies and qualities** | * Diplomatic – sensitive to the needs of colleagues and employers. * Ability to manage own workload and work independently when needed. * Ability to work under pressure * Proactive, team orientated but is also able to work well on own * Should demonstrate self-confidence and be self motivated |  |

# Version Control

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| Owner: | Human Resources | Review: | Annually | Classification: | 1 (Proprietary) |
| Author: | Human Resources | Version: | V1.1 | Status: | PUBLISHED |
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| Version: | Date: | Summary of Changes |
| V1.1 | 03.12.19 | Document copied onto authorised VHG branded Policy Template (original had no coding) |
| V1.2 | 06/08/20 | Updated to include diversity and inclusion statement |
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