FP&A Manager

## Job details

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| Job title: | Financial Planning & Analysis Manager |
| Department: | Finance |
| Location: | Remote (possible occasional travel required) |
| Reporting to:  (job title only) | Commercial Finance Director |
| Direct reports:  (job title only) | 0-2 |
| Responsible to:  (where applicable) |  |
| Job purpose: | Responsible for leading financial planning activities across the organisation, this role will collaborate across teams to ensure delivery of timely, accurate, insightful financial plans and associated information.  This role will improve access to information supporting ad-hoc analysis, be a key architect in enhanced monthly reporting, and play a leading role in projects and transformational activity across the Finance team. |
| Role and Responsibilities: | * + Experienced leading budgeting and forecasting processes, ensuring accuracy and timely delivery of financial plans covering P&L, Balance Sheet, and Cash Flow   + Collaborate across key stakeholders to develop and maintain financial models to support business decision making   + Provide financial analysis and insights (both financial and non-financial) to help drive business decision making and understanding of performance   + Lead the preparation and presentation of monthly, quarterly and annual financial reports and analysis.   + Support the delivery of interim/trading-update projections   + Lead the financial planning and analysis team, providing support, development and enabling delivery of objectives.   + Drive continuous improvement, and standardisation where appropriate, in financial processes and systems to increase efficiency, accuracy and interpretation. |
| Clinical Governance:  (where applicable) |  |
| Training and supervision: |  |
| Additional information: |  |

## Person specification

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|  | **Essential** | **Desirable** |
| **Qualifications** |  | * + ACCA/CIMA or equivalent relevant qualification |
| **Experience** | * + Leading and developing a team of analysts/management accountants in an FP&A environment   + Experienced owning reporting of monthly financial results for communication to leadership teams | * + Healthcare or similar service-based industry   + Leading, improving and accelerating month end processes |
| **Skills/knowledge** | * + MS Dynamics   + PowerBI   + Project / workflow / collaboration applications e.g. monday.com, slack, Trello | * + SQL |
| **Personal competencies and qualities** | * + Strong communication skills, both written and interpersonal   + Excellent time and workload management skills   + High attention to detail   + Outcome-focussed   + Dependability and understanding of interdependencies between own and colleagues’ roles   + Proactive and adaptable, with a progressive mindset   + An awareness of and commitment to supporting and facilitating diversity and inclusion |  |