Financial Controller

## Job details

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| Job title: | Financial Controller |
| Department: | Finance |
| Location: | Remote (periodic travel required) |
| Reporting to:  (job title only) | Finance Director |
| Direct reports:  (job title only) | 2-5 |
| Responsible to:  (where applicable) |  |
| Job purpose: | As a senior member of the Finance Leadership Team, the Financial Controller will oversee the financial operations of Vita Health Group, ensuring robust financial management, compliance with relevant regulations, and accurate financial reporting. This role will lead the Financial Accounts and Transactions teams (encompassing accounts payable, accounts receivable, and cash & banking). The Financial Controller will play a critical role in the alignment and integration, as appropriate, of Vita with other organisations within the Group. |
| Role and Responsibilities: | * Lead and develop the Transactions and Financial Accountants teams, fostering a culture of continuous improvement and professional development. * Oversee the preparation of monthly, quarterly, and annual financial statements in compliance with FRS102 (current) and IFRS (parent company / future). * Lead process improvements to enhance the accuracy, efficiency, and stability of financial processes to ensure robust and sustainable delivery. * Lead the Accounts Preparation process (ETB). * Review and control the purchase ledger and sales ledger. * Monitor and manage cashflow to ensure liquidity and financial stability. * Ownership and management of the month-end timetable, ensuring timely and accurate close processes. * Primary liaison with auditors, both internal and external, to facilitate smooth and efficient audits. * Lead the review and implementation of appropriate integrations of financial processes across entities within the wider Spire group. * Management of core financial processes and schedules, including (not exclusively) depreciation & amortisation schedules, corporation tax, PAYE settlement agreements, Class 1a (P11D). * Attendance as appropriate at meetings as part of the Senior Leadership Team of Vita Finance and the wider Vita Business. * Any other reasonable duties as required   **Equality Diversity & Inclusion (EDI)**  We are proud to be an equal opportunities employer and are fully committed to EDI best practice in all we do.  Vita Health Group has several initiatives in place to achieve this including our Zero Tolerance Policy, Code of Conduct, Freedom to Speak Up Guardians, and more. We believe it is the responsibility of everyone to ensure their actions support this goal with all internal and external stakeholders.   * Be aware of the impact of your behaviour on others. * Ensure that others are treated with fairness, dignity, and respect. * Maintain and develop your knowledge about what EDI is and why it is important. * Be prepared to challenge bias, discrimination, and prejudice when possible, and raise with your manager, the EDI & Sustainability team, or the Freedom to Speak Up Guardians. * Encourage and support others to feel confident in speaking up if they have been subjected to or witnessed bias, discrimination, or prejudice. * Be prepared to speak up for others if you witness bias, discrimination, or prejudice. |
| Clinical Governance:  (where applicable) |  |
| Training and supervision: |  |
| Additional information: |  |

## Person specification

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|  | **Essential** | **Desirable** |
| **Qualifications** | * ACA, ACCA, CIMA, or equivalent professional qualification. |  |
| **Experience** | * Significant experience in a financial accounting role within the healthcare sector or a similarly regulated industry. * Proven track record of effectively leading, managing and developing Finance teams. * Experience with FRS102 and IFRS. * Experience in managing Finance Transactions (AP, AR, Cash & Banking) teams and processes * Experience in organisational change and the sharing of best practice and integration of finance processes within a larger corporate structure. * Introduction of controls and processes to enhance financial governance * Experience working with senior stakeholders (Executive Management Team and up) |  |
| **Skills/knowledge** | * In-depth knowledge of financial regulations and standards, particularly FRS102 and IFRS. * Strong technical accounting skills. * Proficiency in MS Dynamics * Excellent analytical and problem-solving abilities. * Exceptional organisational skills and attention to detail. * Strong communication and interpersonal skills, with the ability to liaise effectively with various stakeholders | * PowerBI * Project / workflow / collaboration applications e.g. monday.com * Medius (purchase order) * Speaks another language |
| **Personal competencies and qualities** | * Determined, holds high standards, and a real desire to make a difference * Leadership and team management skills. * Ability to work under pressure and meet tight deadlines. * High level of integrity and professionalism. * Adaptability and flexibility to manage change. * Proactive and results-oriented mindset * Adaptable and pragmatic, able to identify strengths in team members and utilise these to maximum effect * Strong communication skills, both written and interpersonal * Excellent time and workload management skills * High attention to detail * An awareness of and commitment to supporting and facilitating diversity and inclusion |  |