

IAPT Duty and Risk Mental Health Practitioner - LLR

Job details

Job title:	Duty & Risk Mental Health Practitioner
Department:	NHS Leicester, Leicestershire & Rutland (LLR)
Location:	Remote/ Glenfield/ Loughborough/ Market Harborough/ Narborough
Reporting to: (job title only)	IAPT Step 3 Team Leader
Direct reports: (job title only)	Nil
Accountable to: (where applicable)	LLR Clinical leads
Responsible to: (where applicable)	
Job purpose:	<p>The LLR Duty and Risk Mental Health Practitioner is a newly created role, situated in a busy NHS primary care talking therapies (IAPT) service. This role is designed to ensure that all service users within IAPT, and who present with risk and complex needs are supported, and where applicable, directed to appropriate services in a timely and efficient manner.</p> <p>The role will involve supporting IAPT staff to make clear and effective care pathway decisions regarding IAPT service user's treatment and care via the Duty System. Duty provides advice and support to our staff (CBT Therapists/Counsellors, DIT, IPT, Psychological Wellbeing Practitioners (PWPs) and our administrative team) regarding aspects of clinical risk.</p> <p>The Duty and Risk Mental Health Practitioner will also have substantial Service User contact by telephone, often talking with people who may be distressed, to help screen client suitability for the service and make referrals where appropriate into secondary mental health services. The</p>

	<p>post holder will be supported clinically to make these decisions by the LLR Clinical Leads as required.</p> <p>The role will also involve liaising directly with service users, members of the IAPT team, Secondary Care Mental Health Services, GPs, and other external agencies.</p> <p>The service welcomes applicants who have significant experience of managing risk and a working knowledge of primary and secondary mental health care services.</p> <p>You will be working within a multidisciplinary team that consists of CBT Therapists, Counsellors, DIT, IPT, PWPs and Administrators</p> <p>The role will be a blend of remote and on site working (based in the LLR area).</p>
Role and Responsibilities:	<p><u>Clinical</u></p> <ul style="list-style-type: none"> • Undertake and support risk assessments and ensure that appropriate action is initiated to protect service users. • Offer clinical advice to the wider team to address risk concerns. • Intervene and escalate appropriately when required. • Ensure that all risk documentation relating to patients is clear, and available. • Engage with regular training and development opportunities to maintain clinical/professional competence and credibility. • Support in the duty training of other clinical staff where applicable. • Contribute to the LLR Duty Standard Operating procedure and update as applicable. • Support admin staff in distressed patient call incidences. • Seek clinical support from Clinical Leads and other colleagues as applicable. • Attend regular Clinical Supervision. <p><u>Service standards</u></p> <ul style="list-style-type: none"> • To maintain accurate, timely and appropriate records in relation to Duty actions and outcomes • To provide reports to senior management on Duty Themes and Trends as required. • To hold appropriate and enhanced levels of safeguarding and risk training. • Take responsibility for own continuing professional development.



General & Corporate Duties

Risk Management

It is a standard element of the role, and responsibility of all staff of VitaMinds, that they fulfil a proactive role towards the management of risk in all their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

Records Management/Data Protection

As an employee of VitaMinds, you have a legal responsibility for all records (including patient health, financial, personal and administrative) that you gather or use as part of your work with VitaMinds. The records may be paper, electronic, audio or videotapes. You must consult your manager if you have any doubt as to the correct management of the records with which you work.

Confidentiality and Information Security

As a VitaMinds employee you are required to uphold the confidentiality of all records held by VitaMinds, in relation to patient records. This duty lasts indefinitely and will continue after you leave VitaMinds employment. All employees must maintain confidentiality and abide by the Data Protection Act.

Data Quality

All staff are personally responsible for the quality of data entered by themselves, or on their behalf, on VitaMinds' computerised systems or manual records (paper records) and must ensure that such data is entered accurately to NHS data standards, in a timely manner to ensure high standards of data quality in accordance with VitaMinds' Data Quality and Clinical Record Keeping Policies

To ensure data is handled in a secure manner protecting the confidentiality of any personal data held in meeting the requirements of the Data Protection Act 1998, Caldicott recommendations and other relevant legislation and guidance are applicable and should be adhered to.

Health and Safety

All employees of VitaMinds' have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Employees are required to co-operate with management to enable VitaMinds' to meet its own legal duties and to report any



	<p>circumstances that may compromise the health, safety and welfare of those affected by VitaMinds' undertakings.</p> <p>Equal Opportunities</p> <p>VitaMinds provides a range of services for a diverse population. As an employee you are expected to treat all patients/customers and work colleagues with dignity and respect irrespective of their background.</p> <p>Safeguarding</p> <p>All staff have a responsibility to promote the welfare of any child, young person or vulnerable adult they come into contact with and in cases where there are safeguarding concerns, to act upon them and protect the individual from harm.</p> <p>All staff should refer any safeguarding issues to their manager and speculate accordingly in line with VitaMinds' Child and Adult Safeguarding Policies.</p> <p>Any post deemed to have regular contact with children and/or vulnerable adults will require an Enhanced* DBS (Disclosure and Barring Service check).</p> <p>Any other reasonable request as required</p>
Clinical Governance: (where applicable)	
Training and supervision:	
Additional information:	Travel across the locality is required, so a full clean driving licence with access to a vehicle is required



Person specification

	Essential	Desirable
Qualifications	<p>Holds a current qualification and registration to a professional health and/or social care registered body or holds an IAPT compliant Step 3 qualification</p> <p>Evidence of ongoing professional development and training to the equivalent of safeguarding Level 3</p>	<p>HCPC registration</p> <p>Training/ experience in delivering psychological therapies in NHS settings.</p>
Experience	<p>Knowledge of local and national policies relating to safeguarding children and adults at risk, relevant professional and NHS policy initiatives.</p> <p>Experience of assessing multiple presentations of risk.</p> <p>Experience and knowledge of multidisciplinary working.</p> <p>Evidence of team working.</p> <p>Experience of working with people in acute mental distress.</p>	<p>Evidence of working within both secondary and community healthcare settings.</p> <p>Experience of delivering risk/ safeguarding supervision.</p> <p>Experience of multi-agency working.</p> <p>Specialist knowledge of adult safeguarding practice and legislation.</p> <p>Experience of implementing and coordinating risk procedures within a team.</p>
Skills/knowledge	<p>IT literate – intermediate level minimum</p> <p>Excellent organisational skills.</p> <p>Knowledge and understanding of IAPT/ Primary Care</p>	
Personal competencies and qualities	<p>Excellent verbal and written communication skills and ability to communicate clearly and empathically with clients in distress</p>	



	<p>including suicidal clients and angry clients.</p> <p>High level of enthusiasm and motivation</p> <p>Ability to work individually or within a team and foster good working relationships</p> <p>An awareness of and commitment to supporting and facilitating diversity and inclusion</p> <p>Ability to work under pressure, to prioritise, work flexibly and to tight deadlines.</p> <p>Excellent time management skills</p> <p>Open minded, treats colleagues with dignity and respect.</p>	
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Version Control

Owner:	Human Resources	Review:	Annually	Classification:	1 (Proprietary)
Author:	Human Resources	Version:	V1.1	Status:	PUBLISHED
Date Published:	03/12/2019	Code:	TBC		

Version:	Date:	Summary of Changes
V1.1	03.12.19	Document copied onto authorised VHG branded Policy Template (original had no coding)
V1.2	06/08/20	Updated to include diversity and inclusion statement

